

TOPEKA SKI CLUB SKI TRIP REGULATIONS

I. TRIP PARTICIPATION ELIGIBILITY

A. The Trip Captain has full authority to determine an individual's eligibility for a trip in accordance with TSC Bylaws.

B. An individual must be or become a member of the Topeka Ski Club to sign up for a trip, however, reciprocity with other ski clubs may be allowed as determined by the Trip Captain.

C. An individual under age 21 is ineligible to sign up for a trip, but may participate on a trip if 1) he/she will be accompanied by his parent/legal guardian or 2) the Trip Captain grants permission, the parent/legal guardian provides a completed travel permit and finds a willing adult trip participant to act as guardian.

II. TRIP SIGN-UP

A. Sign-up is accomplished by submitting to the Trip Captain a completed trip application form and all scheduled payments due at that time.

B. Sign-ups will be recorded and maintained by the Trip Captain in chronological order on one of the following lists:

1. Confirmed Trip List: Eligible participants holding confirmed space on the trip.

2. Trip Waiting List: Eligible participants who signed up after the confirmed Trip List was full. As vacancies on the Confirmed Trip List become available, these places will be offered to persons on the Trip Waiting List in the order they were added to that Waiting List.

III. TRIP PAYMENTS

A. Standard payments for all trips are:

1. A required deposit of \$50 due at the time of sign-up in order to be placed on the Confirmed Trip List or the Waiting List.

2. A pay schedule to be determined by the Trip Captain.

B. It is the trip participant's responsibility to meet payment deadlines. Failure to do so may result in cancellation from the trip.

C. Failure to replace a bounced check in cash plus any service charge within 3 business days of his/her notification will result in cancellation from the trip.

D. Persons on the Trip Waiting List are not required to make subsequent payment deadlines prior to being offered a confirmed seat on the trip.

IV. CANCELLATION BY PARTICIPANT; REFUNDS & FORFEITURES

A. A person who has signed up for a trip and wishes to cancel must do so by letter or phone to the appropriate Trip Captain. Cancellations received by the Trip Captain before the participant is offered space on the Confirmed Trip List will receive a full refund. The effective date of cancellation will be the date the Trip Captain receives the request or the postmarked date of the letter, whichever occurs earlier.

B. Participants on the Confirmed Trip List who cancel prior to 45 days before the trip departure date will forfeit their \$50 deposit, plus any trip liabilities, if replacement cannot be found. If a replacement can be found then a full refund will be made.

C. Participants on the Confirmed Trip List who cancel 45 days or less prior to the trip departure date will forfeit the entire amount paid, unless an eligible replacement can be found. If a replacement can be found then a full refund will be made.

D. Replacements for participants who cancel will be selected by the Trip Captain from a Trip Waiting List. If a replacement cannot be made from a Trip Waiting List, the cancellee shall be responsible for recruiting his/her own replacement. The cancellee shall notify the Trip Captain when an eligible replacement has been found. This replacement will only be confirmed upon receipt, by the Trip Captain, of a \$50 deposit and/or other scheduled payments due at that time. A full refund will then be made to the cancellee.

E. Families or couples on the Waiting List may, at their option, allow another person on the waiting list to pass them and go on the Confirmed Trip List. If, however, there is no other member on the waiting list behind the group and the group chooses not to advance one or more of their party to the Confirmed Trip List, they will be subject to any applicable forfeitures.

F. The Trip Captain, with approval of the Board of Directors, may grant exceptions to the forfeitures required by participants who cancel for reason beyond their control, such as a death in the family or a medical emergency. Each case will be considered individually.

V. CANCELLATION BY TSC; APPLICABLE REFUNDS

- A. The TSC Board of Directors has the authority to cancel any trip.
- B. Before departure: If a trip is cancelled by the TSC Board of Directors refunds will be made for the full amount paid by all participants who are still on the Confirmed Trip or Trip Waiting Lists.
- C. After departure: In the event of a mechanical breakdown or weather difficulties that delay or prevent arrival at the destination, all refunds received by the Club for unused transportation, lodging or services in excess of actual Club expenses will be prorated to the trip participants by the Trip Captain. The TSC will not be responsible for providing full refunds in such cases.
- D. It will be the responsibility of the trip participant to be on time for published departure times. No refunds will be made for costs incurred for missed transportation or lost tickets.

VI. JURISDICTION OF TSC BOARD OF DIRECTORS & TRIP CAPTAINS

- A. The Board of Directors and the Trip Captain reserve the right to accept or retain any person as a participant on a ski trip at any time.
- B. The Board of Directors authorizes the Trip Captain to protect the rights and well-being of trip participants from illegal activity or disruptive behavior on the part of other trip participants. The Trip Captain has discretion to remove an offending participant from further trip participation, and such participant will forfeit all monies paid. Illegal activity or disruptive behavior includes, but is not limited to, excessive consumption of alcoholic beverages, use of illegal narcotics or other controlled substances, harassment, commission of acts involving moral turpitude, willfully causing injury to other participants or their property, excessive noise, and violation of common carrier regulations.
- C. The Trip Captain is authorized by the Board of Directors to prohibit smoking by trip participants while aboard any common carrier or means of transportation chartered or retained for trips.
- D. The Trip Captain, with approval from the Board of Directors, may cancel a scheduled trip if circumstances warrant cancellation.
- E. The Board of Directors retains authority to change ski trip regulations at any time. Changes will be published in the Topeka Ski Club newsletter.

Topeka Ski Club, Inc., the Board of Directors, and the Trip Captain accept no responsibility in whole or in part for any delays, delayed departure or arrival, missed carrier connections, loss or damage, or injury to person or property or mechanical defect, failure, or negligence of any nature whatsoever caused in connection with any accommodations, transportation, or other services or for any substitution of hotels, motels, lodges, accommodations or common carrier equipment beyond their control, with or without notice, or for any additional expenses occasioned thereby. Rates quoted for scheduled trips are based on tariffs, costs, and mileage at the time of printing and are subject to change therein at or before the time of trip departure.

Regulations adopted by the Board of Directors, November 7, 1994. Any changes will be published in the TSC newsletter.

